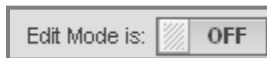


Display Views: Edit Mode On & Off

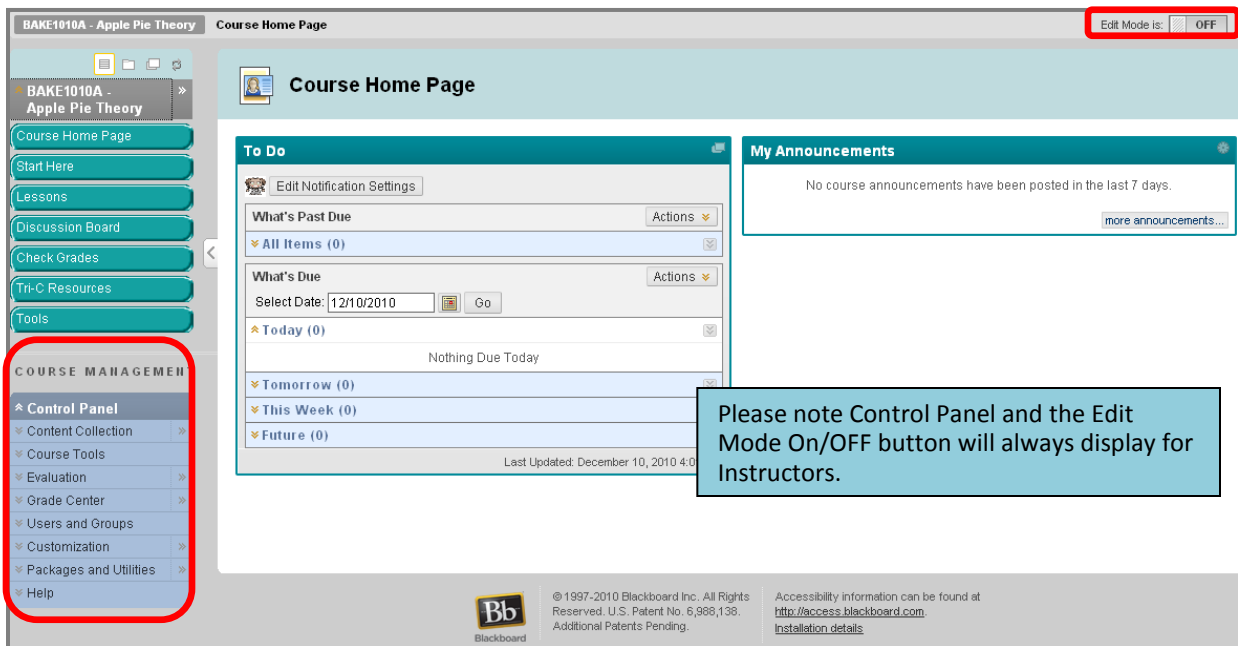
There are two different ways to view a Blackboard course site: Edit Mode On and Edit Mode Off. When Edit Mode is turned off, it allows you to see the course *essentially* in the same way it will appear for your students. When Edit mode is On, instructors can make edits, add content, and make changes to the course.

Follow these step-by-step instructions will explain the differences in the views.

1. Find the Edit Mode button in the top right hand corner of the course site.



This is a “student view” of Blackboard as the Edit Mode is off. You can see the view is basically how your students will see your course site. However, the Control Panel and the Edit Mode options are only available to instructors. These are not available to students.



BAKE1010A - Apple Pie Theory Course Home Page

Course Home Page

BAKE1010A - Apple Pie Theory

Course Home Page

Start Here

Lessons

Discussion Board

Check Grades

Tri-C Resources

Tools

COURSE MANAGEMENT

- Control Panel
- Content Collection
- Course Tools
- Evaluation
- Grade Center
- Users and Groups
- Customization
- Packages and Utilities
- Help

To Do

Edit Notification Settings

What's Past Due

All Items (0)

What's Due

Select Date: 12/10/2010 Go

Today (0)

Nothing Due Today

Tomorrow (0)

This Week (0)

Future (0)

Last Updated: December 10, 2010 4:0

My Announcements

No course announcements have been posted in the last 7 days.


more announcements...

Please note Control Panel and the Edit Mode On/OFF button will always display for Instructors.

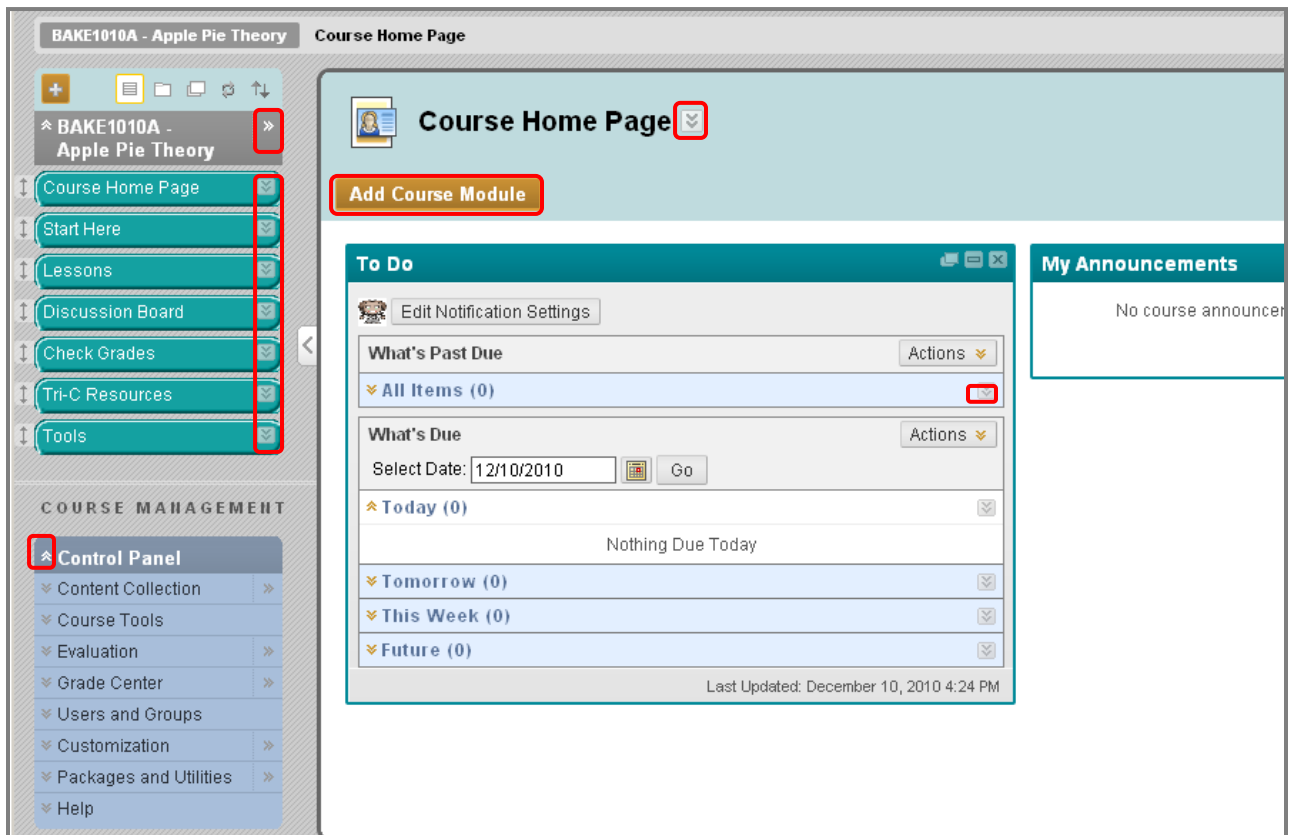
© 1997-2010 Blackboard Inc. All Rights Reserved. U.S. Patent No. 6,988,138. Additional Patents Pending.

Accessibility information can be found at <http://access.blackboard.com>. Installation details

2. Click the *Edit Mode* button to switch to Edit view to On.

Edit Mode is: **ON** 

- The Editing options appear. The Action Bar, Action Links, Expand Links cursors and other interactive tools are now available for instructors to use to manipulate the appearance and content of the course site.
- The **Action Bar** is located in the Center frame header and here an instructor can add, modify, or update course content, etc.
- You can see the **Action Links** appear to the right of items or buttons.



The screenshot displays the course management interface for 'BAKE1010A - Apple Pie Theory'. The left sidebar shows a 'Control Panel' with options like Content Collection, Course Tools, Evaluation, Grade Center, Users and Groups, Customization, Packages and Utilities, and Help. The main content area features a 'Course Home Page' header with an 'Add Course Module' button. Below this is a 'To Do' section with 'What's Past Due' and 'What's Due' subsections. The 'What's Due' section includes a date selector set to 12/10/2010 and a 'Go' button. The 'What's Due' section is currently empty, showing 'Nothing Due Today'. The 'My Announcements' section on the right shows 'No course announcements'.



3. The main area that faculty cannot see exactly like students is the My Grades area (faculty use the Grade Center). For reference, here is what a student “My Grades” area looks like. It parallels the order of the columns as they appear right to left in the grade center. If you would like to have access to your course as a student, please contact eLearning & Innovation for a “student log-in”.

Item Name	Details	Last Student Activity	Last Instructor Activity	Grade	Points Possible	Comments
Writing Assignment - Essay	Details	Dec 17, 2010		-	50	
Baking Apple Pies	Details			-	10	
Apple Pie Methodology	Details			-	10	
Lesson One Quiz	Details			-	10	
The Tao of Apple Pie	Details			-	10	
Total	Details			40.00	40	
Implications of Apple Pie Theory	Details			-	10	
Apple Pie Quiz	Details	Dec 2, 2010 2:30 PM	Dec 2, 2010 2:30 PM	<u>40.00</u>	40	
The Tao of Apple Pie	Details			-	10	

[Icon Legend](#)