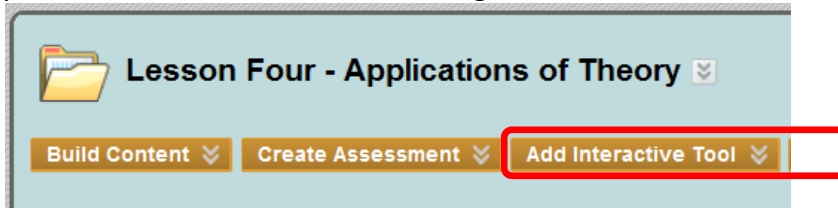


## Creating a Wiki

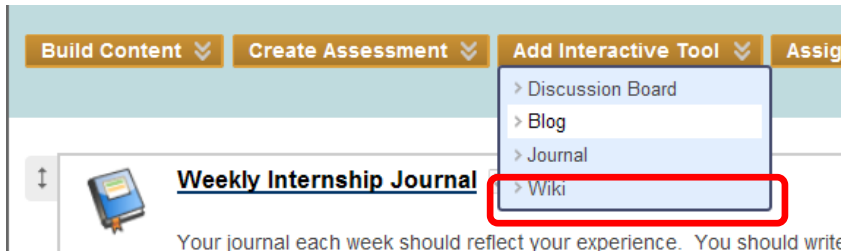
**Wikis** are a Tool used to create a collaborative space within the course where all students can view, contribute, and edit content. Course **Wikis** are created by the instructor and any course member can add pages.

Follow these step-by-step instructions to create a Wiki:

1. Wikis can be created from the Tools area, but we recommend creating Journals directly with your Lessons area to streamline navigation. Use the menu to click "Add Interactive Tool."

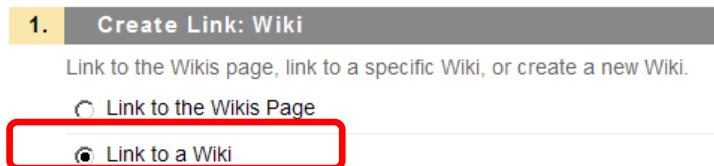


2. Click the **Wiki** link.

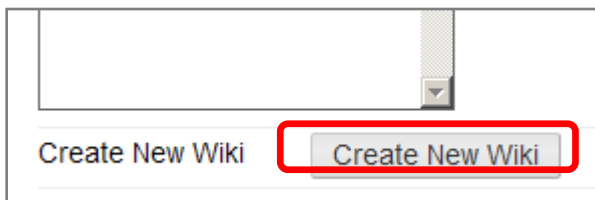


If Wiki doesn't appear in the menu, turn it on via the Customization > Tools availability area.

3. Select *Link to a Wiki*



4. Select *Create New Wiki*



5. On the Create Wiki page, enter a Name for the **Wiki**.

**1. Wiki Information**

Name

6. Next, enter the instructions.

Instructions

Text Editor is: ON


Normal 3 Arial B I U abc x<sub>2</sub> x<sup>2</sup>


For this group project, you will be collaborating via a Wiki page to complete the Study Guide for your final. We will be working throughout the semester adding various terms to the Wiki. Each week you are expected to enter ONE definition and MODIFY/CRITIQUE/ELABORATE on one definition. See the **Wiki Grading**

7. In the next section, make the **Wiki** available by selecting *Yes*, and set any date/time restrictions.

**2. Wiki Date and Time Restrictions**

Wiki Availability  Yes  No

Limit Availability  Display After    
Enter dates as mm/dd/yyyy

Display Until    
Enter dates as mm/dd/yyyy

8. Select Wiki Participation and grading settings. Wikis are usually used for students to be able to create and edit pages, so the default setting is Open to Editing. Choose Closed to Editing if you only want your students to be able to view the Wiki content, not edit it.

**3. Wiki Participation**

Student Access  Closed to Editing  Open to Editing

**4. Wiki Settings**

Grade Wiki  No grading  Grade : Points possible :

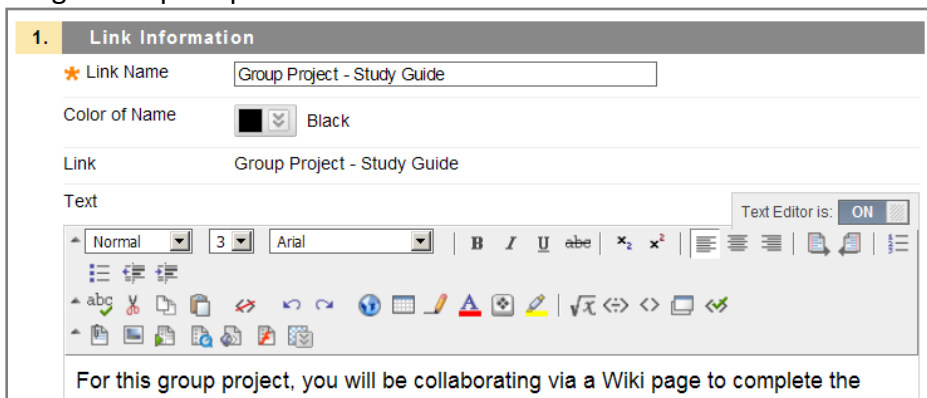
9. Click the *Submit* button when you have finished setting up your **Wiki**.



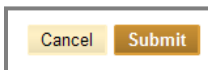
10. Select the Wiki you just created to link from the Content area and click **Next**.



11. Type the Link name and description of the “link” to the Wiki which would be your Wiki assignment prompt.



12. Click **Submit**.



13. You have successfully added a Wiki to the Lessons area. Students can also go directly to the Journal by clicking on the **Tools** button.

